

UCC Board Meeting, March 10th, 2026, 7:00 pm - Chisago Lakes Library

Attendees: Carol Maurer, Judi Adamyk, Joan Detzler, Ken Cheney, Laura Anderson, Marty Harding, Patty Frank, Nicole Larsen (on Zoom)

Not in attendance: Bob Fedderly, Cindy Rolland, Kevin Nascene, Mike Leadholm, Tyree Rolland, Virginia Stark

#### Action Items

- Ken to send out corrected and updated meeting minutes to all members via email for review and approval.
- All board members to review meeting minutes sent by Ken and respond to him via email with approval
- Ken to discuss operational process improvements with Judi and Kevin, including obtaining all necessary paperwork and contracts from everyone for grant and budgeting purposes.
- Virginia to upload contracts to Dropbox or email to Ken for documentation and access.
- Ken to work with Cole to adjust the concert poster/artwork and finalize by April 1st
- Ken to work with Bob to get all advertising lined up for the spring concert.
- Ken to recruit additional volunteers for program and ticket handling at Faith Lutheran (if selected as venue), especially to cover the two entrance points.
- Ken to review run-out session signups and determine if additional singers are needed, especially for Once Upon a River and Scandia, and communicate with section leaders as needed.
- Ken to confirm with Katina if submitting two grants in the same cycle (for vocal tune-ups and SING4!) is allowable, and clarify timing/overlap rule
- Ken and Marty to review (with Judi) grant timing, budget, and requirements for vocal tune-ups and SING4!, using updated numbers and previous grant language.
- Ken and Marty to hold a budget committee meeting with executive board members on March 31st to review and draft the next season's budget.

#### I. Call to order by Joan

#### II. Approval of Minutes

- See 'Action Item' above for Ken to send amended files of previous minutes

#### III. Treasurer's Report

- Reported a projected deficit of \$2000 for the season, which is a cash flow issue. Discussed ways to remedy this, including temporarily suspending Ken's payments. See addendum at the end of these minutes, dated 3/11 for corrections from Judi regarding this subject.
- Discussed opportunities for advertising in concert programs - 2 sponsors are already secured
- Decided the budget committee will utilize the executive board. Meeting was scheduled for March 31st at 4 pm at Chisago Lakes Library.

#### IV. Director's Report

- Discussed the need to increase ticket prices from \$15 to \$20. The decision was made to not make this change mid-season and wait until next season.
- Discussed design adjustments to the Spring concert poster
- Strategize on ways to increase concert attendance, encouraging choir members to sell 4 tickets each.
- Discussed concerns about choir participation levels for the Scandia and Once Upon A River opportunities

#### V. Grant Work

- Final report not available yet for SING3!. However many things, such as the space cost and the food ended up being less expensive than we had expected.
- Discussed timing of grant applications and Tune-up workshops
- Option to submit two grants, one for tune-ups in September 2026 and another for SING4! in October 2026, with different reporting deadlines. Will get clarification from Katina about the overlap between the grants.

#### VII. Other Business

- Responses from chorale members regarding the Programming meetings scheduled (written responses vs electronic responses):
  - Saturday March 21 = 0/4
  - Monday April 6 = 13/3
  - Monday April 13 = 7/3
  - Need another date = 2
  - Few responses asking for an alternative date

#### VI. Other Business

##### I. Meeting Adjournment

- Motion to adjourn made by Patty, seconded by Carol. Motion carried.

Next meeting date: April 14th @ Chisago Lakes Library, 7 pm